Rosenberger

Rosenberger • P.O. Box 1260 • 84526 Tittmoning, Germany www.rosenberger.com

Dear Sir or Madam,

To optimize our accounts payable processes, we have established a clear allocation of our mail-boxes for invoices, inquiries, and other requests.

Please observe the following allocation going forward:

**Germany**

**Incoming invoices** → **Invoice@rosenberger.com**

Please send German incoming invoices exclusively to **Invoice@rosenberger.com**.

**Inquiries, payment status, reminders and other requests** → **Accounts-payable@rosenberger.com** / **ap@rosenberger.com**

For inquiries regarding invoices already submitted, payment requests, reminders, or other matters related to accounts payable invoices, please use exclusively **Accounts-payable@rosenberger.com** or **ap@rosenberger.com**.

Please note that inquiries and other requests should not also be sent to **Invoice@rosenberger.com**, as this mailbox is exclusively intended for receiving incoming invoices.

**Hungary**

For **all invoices as well as all inquiries and other matters relating to deliveries to Hungary**, please use exclusively:

**Konyveles@rosenberger.com**

For deliveries and invoices relating to the Hungarian company, please use the following billing address:

**Rosenberger Magyarország Kft.**
Rosenberger Katalin u. 1
HU - 5123 Jászárokszállás
HUNGARY
**VAT ID: HU12375257**
Please ensure that for all deliveries and invoices relating to Hungary, the above-mentioned company, address, and VAT identification number are used.

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**Overview of Mailbox Allocation**

**Germany:**

Incoming invoices → **Invoice@rosenberger.com**
Inquiries, payment status, reminders and other requests → **Accounts-payable@rosenberger.com** / **ap@rosenberger.com**

**Hungary:**

All invoices, inquiries, payment status requests, reminders and other matters → **Konyveles@rosenberger.com**

The clear separation of the mailboxes helps us process incoming invoices quickly and directly through the designated invoice process, while ensuring that inquiries and payment-related matters can be handled efficiently and appropriately.

Thank you for your support and for taking this allocation into consideration.

Kind regards,
**Your Accounts Payable Team**
Rosenberger Hochfrequenztechnik GmbH & Co. KG